REGIONAL INSTITUTE OF EDUCATION, NCERT, BHUBANESWAR

KALA UTSAV 2022-23

(3RD TO 7TH January 2023)

Do's and Don'ts during Kala Utsav for all Teams

Greetings from Kala Utsav team of NCERT.
We extend warm welcome to National Kala Utsav 2022-23 Participants.

- 1. The RIE, Bhubaneswar is a green and plastic free campus. Kindly refrain using any item of plastic.
- 2. It is mandatory to keep the Campus neat and clean. Kindly avoid littering inside the Campus. Use Dustbins for throwing your garbage.
- 3. Weather in Bhubaneswar is pleasant during the month of January. You are requested to carry one sweater, socks, cap to cover your head, shawl / stole for the neck may be sufficient.
- 4. Each student will get a Kala Utsav Bag and water bottle at the time of Registration.
- 5. All the participants- students, teachers and escorts are requested to wear their security badge (Identity Cards) at all times while moving in and around the Campus. Also during the excursion tours. Any misplacement / loss of the Identity Card it must be reported immediately to the Control Room without any delay.
- 6. Stay arrangements for girls with their escorts have been made in Gopabandhu Hostel and Ashutosh Hostel.
- 7. Stay arrangements for boys with their escorts have been made in the Homibhabha Hostel and Ramanujan Hostel.
- 8. All the student participants should always try to move with their Escort Teacher as far as possible.
- 9. Always Eat Food inside the Food Court as taking food outside the food court is not permissible except in special circumstances under intimation to the Escort teacher. Do not waste food.
- 10. Carry Food Coupons to avail food services in the Food Court. The timings shall be as under:
 - (a) 6.00 a.m. to 7.00 a.m.
- -Morning Tea
- (b) 7.30 a.m. to 8.30 a.m.
- -Breakfast
- (c) 1.00 p.m. to 2.30 p.m.
- -Lunch
- (d) 7.30 p.m. to 9.00 p.m.
- -Dinner
- 11. Take help of Volunteers/ Hostel Staff /Security Guard/ Members of the Committees and Security Supervisor.
- 12. All the student participants in case of any query please consult your Escort Teacher initially, and the Escort teacher may contact the Control Room for information / clarification.
- 13. Display courteous and very good behaviour at all times during the entire period of your stay. The Escort Teachers will ensure discipline throughout the Utsav.
- 14. Refrain from damaging / defacing property of any kind of this Institute. The responsible Team shall be held responsible for the loss / damage if found guilty and will have to pay of the damage cost.
- 15. There are separate hostels for stay of girls and boys. The girls are not allowed into the boys hostel area and similarly boys are also not allowed in the girls hostel area.
- 16. All the Hostel doors shall be closed sharp at 9.30 pm. The timings need to be followed strictly. Attendance will be taken on daily basis at 9.30 pm by the respective escort teacher
- 17. No outsider / relative are permitted to meet the participant keeping in view the safety and security of all participants.
- 18. Please re-fill your water bottles well in advance to avoid waiting in queue from the water dispensers installed.

20. Keep your own medicines along with medical history as prescribed by your treating Physician.

- 21. Do not keep your valuables like cash, jewellery, mobile phones, laptops, cameras or costly materials in open and will take care of their belongings. The Organisers / this Institute will not be held responsible for loss / damage / theft of your personal valuables in any manner.
- 22. Use of immersion rods for heating water is not permitted.
- 23. Eve Teasing / bad behaviour / inappropriate touch will be dealt strictly which may lead to disqualification.
- 24. No Smoking or Drinking or use of any prohibited substance is permitted. Such cases will be dealt very seriously and may lead to expulsion from this Campus.
- 25. No participant is allowed to leave the RIE Campus premises in any circumstances except with the permission from the National Coordinator, Prof. PawanSudhir, Kala Utsav or Prof. P. C. Agarwal, Principal, RIE, Bhubaneswar.

COMPETITIONS:

- 1. The time schedule of competition/ performance will be provided to each team at the time of Registration. Please reach "The Venue" at least one hour in advance and report to the Incharge / Coordinator.
- 2. The schedule of each competitions provided to each team has to be strictly followed, any request to change the schedule will not be entertained. Teachers and escorts will have to ensure that the participants are present at their competition venues on time.
- 3. Please check the specific Venues of competitions after settling in the Campus. Orientation of Escorts / Teachers to see all competition venues in the evening of 2nd January 2023.
- 4. No team member in any circumstances will discuss any issue with the Jury Member. This will be considered against the norms and will amount to negative marking. The issues can be discussed with the Coordinator only.
- 5. Unnecessary conversation with Jury Members, arguments after declaration of results are not permissible. Strict action will be taken if the participant misbehaves with the Jury Members.
- 6. The teachers of respective teams will not be allowed to go to the stage for any announcement.
- 7. Participants are requested to maintain etiquette towards fellow participants and follow the rules of the competition at all times. Indiscipline of any sort will not be tolerated.
- 8. All the props and instruments brought for participation in competitions to the venue should be carefully handled. After the teams finish the competitions the area should be cleared immediately and do not litter the place.
- 9. All teams should check the microphone before beginning to perform. Stopping in between the performance and to complaint about sound issues will not be accepted later.
- 10. Mobile phones will not be allowed during performance in the performance area. Hence, student may handover their phones to their mentor for that duration of performance.
- 11. Photography and Videography by the students/ or mentors within the performing area is not allowed.
- 12. If there are any issues, please contact Prof. PawanSudhir (+919868141690), Dr.Sharbari Banerjee (+919999776268) or Ms.UpasanaChaudhary (+919811431572).
- 13. All the instructions issued by DOPT, MHA and MoHFW on preventive measure to contain spread of Novel Corona virus at functions / workplaces have to be followed strictly.

The Control Room Numbers of RIE, Bhubaneswar will be available on the Identity Cards.